**All HUB Users must read and sign this form and follow these rules when repairing equipment they use in the facility.**

**LIST OF NON-PERMITTED AND TEMPORARY REPAIR MATERIALS**

If one of the below materials is used for an **emergency** temporary repair:

* the material type,
* location,
* time and date implemented must be recorded on an HUB.E.REC.34 Work Order Form/Service Report.
* provided to the Hub Management to implement corrective action.

The definition of an emergency temporary repair is considered one where the repair material would not be directly aligned to enter the product stream, even with agitation or vibration. This emergency temporary repair will permit the shift production or product to be secured within a safe, protective package to prevent contamination of the product.

The following list is not conclusive for materials that are not permitted for use as temporary or permanent repairs of food handling equipment.

This listing will be updated as other materials are identified that are not approved for use.

* Brittle plastic (i.e. Zip ties)
* Non-stainless-steel metals
* Paper / Cardboard
* String – woven, non-woven
* Tape, including duct tape
* Wire pieces
* Wood (even pieces of pallets)

Name of HUB User: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Verified by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

HUB Management