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|  <p>SMALL SCALE<br/>FOOD PROCESSOR<br/>ASSOCIATION</p> <p>SUPPORTS INDEPENDENT<br/>FOOD PROCESSORS &amp; GROWERS</p> | <p>Document No: HUB.TRS.REC.25<br/>Effective Date: 01-Jun-22<br/>Revision Date: New</p> |
| <p><b>NEW INPUT FORM</b></p>  | <p>Revised By: MDaskis<br/>Approved By: NRoss<br/>Reason for Revision: New</p>          |

Type of New Input (circle one)

New Supplier

New Ingredient

New Packaging

New Chemical

|  |         |  |         |
|--|---------|--|---------|
| Supplier Name:                                 |         |  |         |
| Address:                                       |         |  |         |
| Material/<br>Ingredient:                       |         |  |         |
| Reason for<br>Change:                          |         |  |         |
| Listed on the<br>CFIA<br>Reference<br>Listing? | Y N N/A | Letter on File?                                | Y N N/A |
| Specification<br>sheet on File                 | Y N N/A | Is new ingredient an<br>allergen?              | Y N N/A |
| HACCP Plan<br>changed?                         | Y N N/A | Prerequisite Program<br>documentation changed? | Y N N/A |
| Labelling<br>changed if<br>necessary?          | Y N N/A | New supplier added to<br>Supplier List?        | Y N N/A |
| Fill in HACCP<br>Plan Amendment<br>Log?        | Y N N/A |  |         |
| HUB User Name:                                 |         |  |         |
| HUB User<br>Signature:                         |         |  |         |
| Date:  |         |  |         |