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| **Outside Contractor Service Report** | Revised By: MDaskisApproved By: NRossReason for Revision: New |

Some equipment in the facility will require maintenance tasks done by an outside qualified service provider. HUBs will maintain a list of approved suppliers that includes these contractors.

Contractors will provide a record of the maintenance activity. Maintain a file of these reports to provide a record of HUB maintenance activities.

Verify maintenance reports by comparison to visitor log

## Related Documents

HUB.PT.POL.41 Good Manufacturing Practices – Visitor, Outside Service, Vendor

HUB.PT.REC.49 Visitor Log